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**Minutes of Meeting for WAMIS held on 05.08.2015 under the chairmanship of Secretary, DoIT, GoJ**

**Time :- 11:00 AM**

**Venue :- Secretary, DoIT Chamber**

**Attendance :** As Annexure-I (attached)

First of all, Secretary, DoIT, welcomed all the members present at the outset. A brief introduction of WAMIS (Works & Accounts Management Information System) was delivered by the representative from C-DAC and pointed out the methodology for implementation of the system in chronological order. While going through the Application, following suggestions were made to be incorporated in the system :-

- i) Facility of uploading every type of supporting document while entering the data viz. vouchers, bills, measurements etc. must be provided so as to impart better transparency.
- ii) Department-wise documents e.g. circulars/Guidelines/Notifications/Office orders etc. must be uploaded on the portal for better accessibility.
- iii) Secretary, IT directed the representative from C-DAC to deploy his team in Ranchi. It was also decided to provide the space to C-DAC team by DoIT.
- iv) C-DAC team was directed to complete the Master Data Entry of Water Resource Department and Drinking Water & Sanitation Department with Accounts and Works data as well by 15<sup>th</sup> of Aug 2015. It was decided to review the overall functioning of the application for the two departments above on 19<sup>th</sup> of Aug 2015.
- v) All the nodal officers were requested to provide the data immediately and co-operate with C-DAC team.
- vi) Secretary, DoIT suggested to include Health and Building Construction Department in this project for which decisions will be taken later.
- vii) A review meeting would be organized on every Wednesday in which all the nodal officers would ensure their presence with details of work progress in their pilot offices.

The meeting ended with vote of thanks by the chair.

*Unmesh*  
Director  
DoIT, GoJ

Memo No. : IT/WAMIS-50/2014/1766 Dated : 10-8-15

Copy to : All the members present in the meeting for information & necessary action.

*Unmesh*  
Director  
DoIT, GoJ