

**Minutes of Meeting for WAMIS held on 02.09.2015 under the chairmanship of Director, IT & e-Gov.**

**Time :- 11:00 AM**

**Venue :- Secretary, DoIT Chamber**

**Attendance : As annexure-I (attached)**

First of all, Director, IT & e-Gov., welcomed all the members present at the outset. A detailed work-progress report of WAMIS was shown by Sri Mahavir Tirkey, C-DAC. The Nodal Officers from different departments discussed about the customization of the Application as suggested by Sr. Divisional Accounts Officers from Road Construction Deptt. & DWSD. Following suggestions/feedbacks were decided to be incorporated in the application :-

1. Schedule of Docket (Form 61) should be generated as prescribed in the book of forms.
2. Form 64 should be generated with all the expenditure head i.e no needs to generate separately for different heads.
3. In Form 64, Allotment excess and sanctioned estimate column should be clubbed in the single column i.e "Allotment/excess" & "Sanctioned Estimate/Excess" and data should be highlighted with **bold, italic and underline** if excess amount exists. (As prescribed in Book of Forms).
4. In "List of cheques " (Form 77 credit side), there is no need to show row wise cheque number. The format of PW cheques is as follows :-

S.No.	Particulars	Cheque No.	Dated	Amount

5. In "Schedule of debit to remittance" (Form 77 debit side) there is no need to show the treasury name in a row and column name "Name of Division/ Sub-Division" should be replaced as "Particular".
6. Form 5 i.e cash balance should be generated as prescribed in the book of forms.
7. Cash balance should be rounded upto 2 decimal places.
8. No need to generate form 90, Form 78, Local Form A and Form 70 to 76 should not be exported to pdf normally.
9. Provision for entering the UCAN (Unique Contractor Account Number) and Labour Registration or license number in Contractor Master screen.  
Note : UCAN portal can be integrated to get all the contractors details i.e. Alt. Solution.
10. In schedule of Income tax, sale tax, cess, royalty etc. column name "Name of Agency" should show only name of agency and include separate column for PAN, TIN Labour Reg/license No.  
Ex For Schedule of IT show PAN, For Sale Tax show TIN and Schedule of cess show Labour Reg/license No.
11. Form 80 (C.P.W.D.) should be kept in the WAMIS along with the Form 98 because form 98 is prescribed as per Jharkhand govt.

362

12. Contractor ledger (Form 43) should be generated through WAMIS.
13. In cashbook i.e. Form 1 total Sum of recoveries should be shown at receipt side for each voucher and towards payment side no need to repeat the recoveries same as of receipt side only total sum is sufficient.
14. In cashbook i.e. Form 1 temporary advance/adjustment should be shown in ***bold italic underline***. schedule of cess include column for labour registration number.
15. Cash Abstract (Abstract of cashbook and adjustment book) report should be generated and link should be provided inside the menu under "Cash Book Reports".
16. Forest Department data analysis part should be completed as soon as possible.

The meeting ended with vote of thanks by the chair.

*Umashankar*  
(U.P. Sah)  
Director,  
DoIT

Memo No. : IT/WAMIS-50/2014 - 2094

Dated.: 9/9/2015

Copy to : All the members present in the meeting for information & necessary action.

*Umashankar*  
Director  
DoIT